

**Minutes of a Regular Meeting of the Board of Directors of the Clarkdale Fire District  
Meeting Held December 17, 2009**

A Regular meeting of the Clarkdale Fire District Board of Directors was held on December 17, 2009 at 4:00 p.m. at the Clarkdale Fire District Station #21, 895 First South Street, Clarkdale, Arizona.

Board of Directors:

Jim Elmer, Chairman  
Seth Murphy, Clerk  
Ron Ballatore  
Bill Snyder  
Jerry Brown

Staff:

Joe Moore, Fire Chief  
Bill Volk, Captain  
Kenny Turner, Engineer  
Steve Trautman, Firefighter  
Joyce Driscoll, Administrative Assistant

Others Present: None.

**CALL TO ORDER.** The meeting was called to order at 4:03 p.m. by Chairman Elmer.

**ROLL CALL.** All members were present. A quorum was present.

**CALL TO THE PUBLIC.** None

**MINUTES** – Consideration of the minutes of the meetings held November 19, 2009. Boardmember Brown moved to approve the minutes. Boardmember Ballatore seconded. The motion passed unanimously.

**FINANCIAL REPORT – Discussion and consideration of the Monthly Financial Report.** It was noted that the reserve pay and overtime amounts are running a little high, however they will level back out.

Clerk Murphy moved to approve the financial report. Boardmember Ballatore seconded. The motion passed unanimously.

**INFORMATIONAL AND OTHER REPORTS**

**CHAIRPERSON’S REPORT – A report from the Chairperson on current events.**  
Chairman Elmer reported the following:

**FIRE CHIEF’S REPORT – A report from the Fire Chief on current events.** Chief Moore reported on the following items:

**SHIFT REPORTS – Written monthly reports by personnel regarding day-to-day operations.**

**ACTIVITY REPORTS – Written monthly reports regarding calls for service. No discussion.**

**MISCELLANEOUS REPORTS AND CORRESPONDENCE – Letters, news articles and other items of interest. No discussion.**

**OLD BUSINESS**

**LAND PURCHASE – Discussion and consideration of the purchase of approximately 1.75 acres located SE of Spirit Gas Station, including discussion and consideration of the escrow instruction and title report.**

**NEW BUSINESS**

**AUTHORIZING CHIEF TO SIGN DOCUMENTS REGARDING PURCHASE OF PROPERTY – Discussion and consideration of a resolution authorizing Chief Moore to sign documents related to the purchase of property located SE of the Spirit Gas Station, and that such documents shall be valid and binding.**

**FISCAL YEAR 08-09 AUDIT – Discussion and consideration of the independent audit for FY 08-09 prepared by Breecher & Company.**

**FUTURE AGENDA ITEMS – A listing of items to be placed on a future agenda.**

**ADJOURNMENT.** With no further business before the Board, the meeting adjourned at 5:55 p.m.

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Jim Elmer, Chairman

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Date

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Seth Murphy, Clerk

\_\_\_\_\_  
Date