

**Minutes of a Regular Meeting of the Board of Directors of the Clarkdale Fire District
Meeting Held August 18, 2011**

A Regular meeting of the Clarkdale Fire District Board of Directors was held on August 18, 2011 at 4:00 p.m. at the Clarkdale Fire District Station #21, 895 First South Street, Clarkdale, Arizona.

Board of Directors:

Jim Elmer, Chairman
Seth Murphy, Clerk
Ron Ballatore
Bill Snyder, (absent)
Jerry Brown

Staff:

Joe Moore, Fire Chief

Others Present: None.

CALL TO ORDER. The meeting was called to order at 4:00 p.m. by Chairman Elmer.

ROLL CALL. Boardmember Snyder was absent. All other Boardmembers were present. A quorum was present.

CALL TO THE PUBLIC. None.

FINANCIAL REPORT – Discussion and consideration of the Monthly Financial Report. Chief Moore reported that as of July 31st, the district was 8.33% into its fiscal year and had received .7% of its budgeted tax income and .58% of its total income. He added that the District expended 5.37% of the budgeted expenses for the year. These figures exclude grant income and expenses.

Board Clerk Murphy moved to approve the financial report. Boardmember Ballatore seconded. The motion passed unanimously.

INFORMATIONAL AND OTHER REPORTS

CHAIRPERSON’S REPORT – A report from the Chairperson on current events.

Chairman Elmer did not give a report, noting that he had comments related to the other reports on the agenda.

FIRE CHIEF’S REPORT – A report from the Fire Chief on current events. Chief Moore reported on the following:

- Community Development/Construction projects occurring in town, i.e. Spirit of Joy Church, Crossroads at Mingus, Mountain Gate, etc.
- The Independence Day event.
- Property assessment and taxation changes resulting from the Jobs Bill. Certain properties will lose the State Aid to Education Credit, and homes that are considered primary residence/owner-occupied stand to lose the credit as well unless they file an affidavit that will be sent with a future Notice of Value Statement.

SHIFT REPORTS – Written monthly reports by personnel regarding day-to-day operations. Chairman Elmer noted that Administrative Assistant Driscoll reported on a class she attended regarding medical marijuana. He stated that it is not acceptable for District employees to use, possess or be impaired by marijuana during work hours and/or in the workplace.

ACTIVITY REPORTS – Written monthly reports regarding calls for service. No discussion.

MISCELLANEOUS REPORTS AND CORRESPONDENCE – Letters, news articles and other items of interest. No discussion.

NEW BUSINESS

EMPLOYMENT REIMBURSEMENT – Discussion and consideration of reimbursing Chief Moore for cell phone expenses. Chairman Elmer stated that Chief Moore was carrying a District cell phone, his personal cell phone, a pager and a portable radio. He has cancelled the District cell phone and is using his personal phone approximately 75% of the time for District business. The District was paying \$56 per month for the District cell phone. Chairman Elmer stated that Chief Moore is requesting that the Board consider reimbursing him for cell phone service at the rate of \$56 per month and he will pay for the insurance, phone replacement, upgrades and repairs as needed. It was noted that \$56 per month is an extremely favorable rate for phone service, especially when it includes email, text, a data plan, etc. Boardmember Brown moved to reimburse Chief Moore for cell phone service at a rate of \$56 per month. Boardmember Ballatore seconded. The motion passed unanimously.

FUTURE AGENDA ITEMS – a listing of items to be place on a future agenda. The following items were listed:

- An analysis of the fiscal year 10/11 budget.
- Information regarding fire authorities and fire district mergers.

ADJOURNMENT. With no further business before the Board, the meeting adjourned at 5:17 p.m.

Jim Elmer, Chairman

Date

Seth Murphy, Clerk

Date